

## MIDDLEWEEK NEWTON PRIVACY NOTICE

### 1. Introduction

**Middleweek Newton** ("we", "us", or "our") is committed to protecting and respecting your privacy. This privacy notice explains how we collect, use, disclose, and protect your information when you visit our website [www.mntalent.co.uk](http://www.mntalent.co.uk) (the "Site").

By using our Site, you agree to the collection and use of information in accordance with this notice.

### 2. Information We Collect

We may collect and process the following data about you:

- **Personal Identification Information:** name, email address, phone number, and any other information supplied to our "Contact Us" form or through corresponding with us directly via phone, email or post.

### 3. How We Collect Your Information

We use different methods to collect data from and about you including:

- **Direct interactions:** You may give us your identity and contact data by filling in the "Contact Us" form or by corresponding with us directly via phone, email or post.

### 4. How We Use Your Information

We will only use your personal data when the law allows us to and to directly respond to any information supplied to our "Contact Us" form or in your correspondences with us through phone, email or post.

### 5. Legal Basis for Processing Personal Data

We rely on the following legal bases to process your personal data:

- **Consent:** By contacting us through the use of our Site, you give us consent to the processing of your data.

### 6. Sharing Your Information

We may share your information with selected third parties.

We require all third parties to respect the security of your personal data and to treat it in accordance with the law.

### 7. Data Security

We have put in place appropriate security measures to prevent your personal data from being accidentally lost, used, or accessed in an unauthorized way, altered, or disclosed.

### 8. Data Retention

We will only retain your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal requirements.

### 9. Your Legal Rights

Under certain circumstances, you have rights under data protection laws in relation to your personal data, including the right to:

- Request access to your personal data.
- Request correction of your personal data.
- Request erasure of your personal data.
- Object to processing of your personal data.
- Request restriction of processing your personal data.
- Request transfer of your personal data.
- Right to withdraw consent.

If you wish to exercise any of the rights set out above, please contact us via email at [agents@mntalent.co.uk](mailto:agents@mntalent.co.uk).

## **10. Changes to this Privacy Notice**

We may update our Privacy Notice from time to time. We will notify you of any changes by posting the new privacy notice on this page.

## **11. Contact Us**

If you have any questions about this privacy notice, please contact us:

- by email: [agents@mntalent.co.uk](mailto:agents@mntalent.co.uk)
- by phone: **020 3394 0079**
- by post: **Cromer Studios, Holy Cross Church Crypt, Cromer St, London WC1H 8JU**